

Agenda for a meeting of the Executive to be held Remotely on Tuesday, 5 January 2021 at 10.30 am

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Farley

Notes:

- A webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- Any Councillors and members of the public who wish to make a contribution at the meeting are asked to email jill.bell@bradford.gov.uk & yusuf.patel@bradford.gov.uk by **10.30 on Thursday 31 December 2020** and request to do so. In advance of the meeting those requesting to participate will be advised if their proposed contribution can be facilitated and those participants that can be will be provided with details how to electronically access the meeting. Councillors and members of the public with queries regarding making representations to the meeting please email Jill Bell & Yusuf Patel.
- Approximately 15 minutes before the start time of the Executive meeting the Governance Officer will set up the electronic conference arrangements initially in private and bring into the conference facility the Portfolio Holders, the Chief Executive and the Council's legal advisor so that any issues can be raised before the start of the meeting. The officers presenting the reports at the meeting of the Executive will have been advised by the Governance Officer of their participation and will be brought into the electronic meeting at the appropriate time.

From:

Parveen Akhtar
City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on Tuesday 24 November 2020 be signed as a correct record (previously circulated).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. RECOMMENDATIONS TO THE EXECUTIVE

The following recommendation has been received from the meeting of Full Council held on Tuesday 8 December 2020:

Keighley Carnegie Library

Resolved –

That the petition be referred to the Executive.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

B. PORTFOLIO ITEMS

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

5. THE BRADFORD DISTRICT ECONOMIC RECOVERY PLAN

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The Assistant Director, Office of the Chief Executive will submit a report (**Document “CV”**) which provides an overview of the Bradford District Economic Recovery plan that has been developed by the Bradford District Economic Recovery Board. The Economic Recovery Board is a partnership board, chaired by Professor Zahir Irani, Deputy Vice Chancellor, University of Bradford with membership from across the business community, public sector partners, education and voluntary sectors.

The recovery plan assesses the impacts of the COVID pandemic on Bradford District's local economy and sets out the actions we need to take now and over the next two years to accelerate our recovery from Covid-19 by sustaining employment and boosting productivity whilst continuing to build a more inclusive, sustainable and resilient economy for the subsequent period.

Executive are asked to note the work carried out by Professor Zahir Irani and partners on the Economic Recovery Board in developing the Economic Recovery Plan. Executive are recommended to ask the Economic Partnership to lead on taking forward this plan for the whole District. In doing this, the partnership will work with other relevant boards including the Bradford District Sustainable Development Partnership, the Bradford District Culture Partnership and the Bradford District Skills Partnership.

Recommended –

It is recommended that:

- (1) Executive would like to thank Professor Zahir Irani and the Economic Recovery Board members for their valuable contribution to this crucial area of work**
- (2) Executive note the approach to Economic Recovery outlined in this report and the accompanying Bradford District Economic Recovery Plan.**
- (3) Recommend that the Economic Partnership takes the lead in taking this plan forward and uses the plan to inform the District's approach to economic recovery supported by other appropriate partnership boards including the Skills Partnership and the Sustainable Development Partnership.**
- (4) That these plans are progressed for the whole District, working with the Keighley and Shipley Towns Fund Boards and other partnerships.**

Overview and Scrutiny Committee: Regeneration and Economy

(Mark Clayton – 01274 434558)

6. TOWNS FUND PROGRAMME FOR KEIGHLEY AND SHIPLEY

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Keighley and Shipley were selected by government as two of 101 places across England eligible for up to £25m investment through the Towns Fund. The Towns Fund constitutes a transformational programme of activity and investment in town and high street regeneration; promoting the distinctive offer of each place.

The Strategic Director of Place will submit a report (**Document “CW”**) which provides an update to the Executive in relation to the Towns Fund; it sets out the progress to date and key milestones.

Recommended –

Executive is recommended to:

- (1) Thank the Chairs and Members of both Boards for their continued hard work in developing the Town Investment Plans.**
- (2) Welcome the exciting opportunity for investment in town and high street regeneration for Keighley and Shipley.**
- (3) Delegate authority to the Strategic Director of Place in consultation with the Leader to consider and make decisions on recommendations from the Town Deal Boards.**
- (4) Delegate authority to the Strategic Director of Place in consultation with the Leader to approve and submit the Town Investment Plans by 29 January 2021**
- (5) Delegate authority to the Strategic Director of Place in consultation with the City Solicitor, Director of Finance and IT and the Leader to enter into a Memorandum of Understanding with the Heads of Terms as described in this report should the Town Investment Plans be successful.**
- (6) Acknowledge and endorse the work and progress that has taken place to date.**
- (7) Approve the Terms of Reference for Shipley and Keighley Town Deal Boards (Appendix 3 to Document “CW”).**
- (8) Approve the Board Composition for Shipley and Keighley Town Deal Boards (Appendix 4 to Document “CW”).**
- (9) Approve the Town Deal Boundary for Shipley and Keighley (Appendix 5 to Document “CW”) and**
- (10) Approve the Council’s role as accountable body for the Town Investment Plans.**

Overview and Scrutiny Committee: Regeneration and Environment

(Lorraine Wright - 07970 730328)

C. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

NOTE

The following item is included on this agenda as an exceptions to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution.

Accordingly the proper officer has notified in writing the Chair of the Corporate Overview and Scrutiny Committee of the matter on which the decision is to be made.

7. **AN UPDATE ON BRADFORD METROPOLITAN DISTRICT COUNCIL'S PREPARATIONS FOR BREXIT**

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The Leader will submit a report (**Document "CX"**) which provides an update on District wide preparations for Brexit including a no deal Brexit.

The Brexit transition period ends on 31 December 2020. From 1 January, the UK will no longer be part of the EU single market, customs union or any trade deals negotiated by the EU. Negotiations continue on a new trade deal, but, regardless of whether or not we leave the EU with a trade deal, substantial changes affecting all sectors of society will occur from 1 January as a result of leaving the EU.

Recommended –

That Executive note this update.

Overview and Scrutiny Committee: Corporate

(Phil Witcherley / Kevin Brain - 01274 431241/ 2982)

8. **CALCULATION OF BRADFORD'S COUNCIL TAX BASE AND BUSINESS RATES BASE FOR 2021-22**

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The Director of Finance will submit a report (**Document “CY”**) which estimates the Council's Council Tax and Business Rates bases for 2021-22. These bases in turn determine the amount of taxation raised in 2021-22.

Section A of this report estimates the Council Tax Base. This involves considering: total dwellings in the district; exemptions, discounts and the Council Tax Reduction Scheme among others items.

Section B estimates the Business Rates base, starting with the total rateable value of property used by businesses in the district.

Section C summarises the implications of the tax bases for the 2021-22 revenue budget.

Recommended –

- (1) **That the number of Band D equivalent properties for 2021-22 for the whole of the Bradford Metropolitan District is fixed at 142,000 (as set out in Appendix A, line 13 of Document “CY”).**
- (2) **That the Council Tax Base for 2021-22 for each Parish (set out in Appendix B to Document “CY”) is approved.**
- (3) **Further that Bradford's £6.4m share of the anticipated 2020-21 Council Tax deficit is approved, along with the Council's ability to repay this across three future years; also that the latest Government announcement is to repay 75% of this. Also that the Police and Fire share of the deficit (as set out in 7.2 to Document “CY”) is noted.**
- (4) **That the latest estimate of the gross shares of Business Rates income for 2021-22, are noted (Appendix C, line w, x & y to Document “CY”). These are set out below:**

50% is paid to Central Government - £62.5m
1% is paid to the West Yorkshire Fire Authority - £1.3m
49% is retained by the Council - £63.7m
- (5) **That authority is delegated to the Section 151 officer in consultation with the Leader of the Council to make any necessary amendments to the Business Rates estimate arising from the completion of the 2021-22 NDR1 form and to include the amended figures in the 2021-22 Budget papers for Council.**

Overview and Scrutiny Committee: Corporate

(James Hopwood - 01274) 432882)

D. PORTFOLIO ITEMS

<p style="text-align: center;">REGENERATION, PLANNING & TRANSPORT PORTFOLIO</p>
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(Councillor Ross-Shaw)

**9. STEETON WITH EASTBURN AND SILSDEN NEIGHBOURHOOD
DEVELOPMENT PLAN**

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The Strategic Director Place will submit a report (**Document “CZ”**) which sets out the Steeton with Eastburn and Silsden Neighbourhood Development Plan which has been prepared by the Steeton with Eastburn Parish Council and Silsden Town Council. The Plan has now been subject of an independent examination by Robert Bryan and his report confirms that the Plan, subject to the incorporation of a number of modifications meets the Basic Conditions outlined in legislation. He has recommended that the Plan proceeds to local referendum.

The report recommends that the Executive agree to all of the proposed modifications and that the modified plan proceeds to referendum. This will take place in May 2021.

Recommended –

- (1) The submitted Steeton with Eastburn and Silsden Neighbourhood Development Plan (Appendices 1a and 1b) is subject to the modifications (Recommendations 1 to 18) as set out in the Examiner’s Report (Appendix 2), together with any relevant factual changes required to ensure that it is up to date.**
- (2) It is then subject to a local referendum.**
- (3) Should the plan be successful at referendum, the plan should be formally made via delegated decision by the Assistant Director (Planning, Transportation & Highways) in consultation with the Portfolio Holder (Regeneration, Planning & Transport) in line with the agreed governance arrangements.**

Overview & Scrutiny Committee: Regeneration & Economy

(Andrew Marshall - 01274 434050)

10. **RESPONSE TO PETITION ABOUT KEIGHLEY LIBRARY**

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The Strategic Director Place will submit a report (**Document “DA”**) which asks the Executive to note the information contained in this report in response to a petition about Keighley Library that was presented to Council on 8 December 2020.

Recommended –

That the information presented in Document “DA” in relation to the petition about Keighley Library be noted.

Overview and Scrutiny Committee: Regeneration and Economy

(Christine May - 07970 829265)

NOTE

The following item is included on this agenda as an exception to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution.

Accordingly the proper officer has notified in writing the Chair of the Regeneration and Economy Overview and Scrutiny Committee of the matter on which the decision is to be made.

11. **EXCLUSION OF THE PUBLIC**

Recommended –

That the public be excluded from the meeting during the discussion of the Not for Publication Document “DB” on the grounds that it is likely, in view of the nature of the proceedings, that if they were present, exempt information within paragraph 3 (financial or business affairs) and Paragraph 5 legal privilege) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the relevant part of the proceedings for the following reasons:

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial and legal implications of any decision.

(Yusuf Patel – 07970 411923)

12. ONE CITY PARK

The Strategic Director Corporate Resources will submit a report (**Not For Publication Document “DB”**) which provides an update on the One City Park development.

Recommended –

That the recommendations contained in Not For Publication Document “DB” be approved.

Overview and Scrutiny Committee: Regeneration and Economy

(Ben Middleton / Chris Chapman - 07582 101816 / 07971 725105)